

Keinton Mandeville Parish Council

Dear

I hereby give you notice of a meeting of the above-named Parish Council, to be held on

Tuesday October 4th 2022 at 1930 at Keinton Mandeville Village Hall

All members of the council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:



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Sue Graham, Clerk September 28th 2022

Public session will take place at 7.30pm, prior to the formal council meeting.

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| 1.0 | Apologies. | | | |
| 2.0 | Declarations | | | |
| 3.0 | Minutes of last meeting: 6 September 2022 Agree the minutes as a true and correct record of the meeting held. | | | |
| 4.0 | Actions and Matters arising: | | | |
| | Minute | Owner | Due | Update |
| | 4.2 Neighbourhood plan; Include affordable homes policy. Project plan for adoption by PC at Future Meeting once grant funding approved. Further update due at October meeting | TR TR | Ongoing Future Meeting | |
| | 8.0 Highways. Report damage to Cottons Lane. Awaiting response from Mendip. TI will report again 8.0 Highways update on fingerpost replacement Highways have requested quotes 8.0 Quotes for arm for fingerpost Barton Road 8.0 Instruct Highways Consultant | TI Clerk TI | Awaiting outcome of SCC discussions with insurers | On agenda – quote preference to be sent to traffic management On agenda On agenda |
| | Parish Paths: Seek quotes to improve 'Lydford' bridleways. Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this Repairs to Babcary / Blind Lane fingerpost. Shields Babcary Lane – quotes to replace | TI TI Clerk | Ongoing | |
| | Playing field land registry. Charles Fleming instructed. Clerk to chase | Clerk | ASAP | Nothing heard despite emails sent |
| | Audit: Reserve spending plan | PC | Ongoing | |
| | Remembrance soldier order from RBL | Clerk | November 2022 | |
| | Funeral Bier: contact rural life museum Several museums contacted. None are able to take bier. Funeral directors would be contacted | Clerk | ASAP | Forseys have agreed to take funeral bier |
| | Defibrillator: Order pads | Clerk | ASAP | Ordered. Once invoice is paid (on current agenda) the pads will be dispatched |
| 5.0 | Planning. Consider the following applications and make recommendations to the planning officer: 22/02383/FUL Change of use of and alterations to cafe building (Class E) to 1 No. dwelling (Class C3) with associated access, parking and landscaping works - Land At Lake View Quarry Chistles Lane Keinton Mandeville Somerton Somerset TA11 6EX Change of use of and alterations to cafe building (Class E) to 1 No. dwelling (Class C3) with associated access, parking and landscaping works - Land At Lake View Quarry Chistles Lane Keinton Mandeville 22/02346/S73 application to vary conditions 2 (approved plans) of planning approval 19/03538/FUL for the proposed erection of a cafe/work hub and 3 No. dwellings with associated access, parking and | | | |

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| | landscaping. - Land At Lake View Quarry Chistles Lane Keinton Mandeville Somerton Somerset TA11 6EX | |
| 5.1 | Determination of Planning. Receive the following notices: 22/02252/HOU Application permitted with conditions Proposed two storey side extension - Old Rectory Church Street Keinton Mandeville Somerton Somerset TA11 6ER | |
| 5.2 | Other planning matters. Neighbourhood Plan – project plan and update Receive update on proposed use of consultant Philip Hanson for Village Landscape Assessment and agree any actions arising Consider in principle agreement to fund field survey aspects of SHOCK report where there is overlap with above | |
| 6.0 | Environment Champion Update. Consider request for PC to agree to “licensing” verges that are owned by Highways for wildflower planting. | |
| 7.0 | Finance and Payments (RFO – Clerk) Payments | |
| | Salaries September 2022 | £289.25 |
| | NEST Pensions Direct Debit | £21.94 |
| | HMRC | £5.80 |
| | Reimburse clerk, postage and stationery | £36.33 |
| | Maintenance | £104.50 |
| | Grass Cutting happy tracks | £20.00 |
| | SALC Affiliation fee | £323.28 |
| | SSDC Parish Ranger | £192.07 |
| | Heartsine defibrillator pads | £126.75 |
| 7.1 | Receipts Bank interest | £18.18 |
| 7.2 | Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors | |
| 7.3 | Other finance matters New signatory - update Finance Committee Meeting – feedback Internal audit - mid year review | |
| 7.4 | Grant requests. Receive the following grant requests: Keinton Netball | |
| 8.0 | Highways. Consider the following and agree any actions arising Update / Items to report Cottons Lane Traffic / Highways consultant update Receive quotes for new fingerpost (from SCC) and agree preferred option to inform Andy Barron Receive quotes for new fingerpost arm (Barton Road) Speed Indicator Device report Community Speedwatch Report | |
| 9.0 | Parish Paths. Update / items to report. Proposal for village heritage trail Receive quote to replace gate on Church St / Lakeview footpath | |
| 10.0 | Play Areas. Happy Tracks / Skatepark Receive quarterly inspection report Replacement equipment S106 funding application update. | |
| 11.0 | Maintenance. Update. Consider and agree maintenance requirements | |
| 12.0 | Broadband Provision in Keinton Mandeville – update | |
| 13.0 | Village Hall Report | |
| 14.0 | Correspondence. Receive the following correspondence and agree any actions arising: | |
| 14.1 | Correspondence. Circulation SCC updates, SWP briefings, SSDC updates, SSDC Environment, Tributes to Her late majesty Queen Elizabeth II from SSDC, CPRE, NALC. Various arrangements regarding protocol following death of Her Late Majesty Queen Elizabeth II, Vacancies for SCC independent remuneration panel members, SALC: National Moment of Reflection, 8pm Sunday 18th September, Green Flag Award Scheme: SSDC Introductory webinar Somerset Health and Wellbeing Advisory Network, SSDC Operation London Bridge update for Town and Parish Councils, CN Consultation - Re-issue of Briefing Packs with updates, from salc: Exciting changes are happening at SALC, Somerset Health and Wellbeing Advisory Network, SSDC's Update for Members, From SALC re scam messages, SCOP II Climate Conference, LCN events, SWP get sussed | |

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| 15.0 | PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. |
| 16.0 | Future agenda Items Defibrillator – update on proposed information sessions and budget required for replacement pads and batteries |
| 17.0 | Any other reports |
| 18.0 | Date of next meeting: November 1st 2022 |